

HEAD OFFICE

303 Church Street
Private Bag X 44
MOGWADI 0715
Telephone: (015) 501 0243/4
Fax no : (015) 501 0419
E-mail: info@molemole.gov.za



Molemole Municipality

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Vivierers Street
MOREBENG 0810
Telephone : (015) 397 4333 / (015) 397 4327
Fax no : (015) 397 4334

www.molemole.gov.za

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Ms. Ralephenya T.D

Ref: Corp: 8/1/1:19

14 November 2018

REQUEST FOR QUOTATION FROM SUITABLE SERVICE PROVIDERS REGISTERED ON THE CENTRAL SUPPLIER DATABASE FOR SUPPLY AND DELIVERY OF GOLF SHIRTS, CAPS AND BAGS.

1. The following documentation should accompany the quotations to qualify the bidder for evaluation:

- a) The recent up-to-date central supplier data (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- b) Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- c) Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]
- d) Certified **COPY** BBBEE certificate (to claim preference points. Failure to submit does not disqualify the bidder but will lead to forfeiture of the preference points)
- e) The Master Registration Number or Tax compliance status pin [or a valid copy of tax clearance certificate]

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.

NB- All Bidders are required to provide the municipality with a sample of each item when submitting a quotation. All sample should be submitted at the municipal procurement office in Mogwadi.

2. The following conditions will apply:

- a) Quotations must be on an official letterhead of the company;
- b) Prices (s) must be firm and must be inclusive of VAT (if applicable);
- c) Quotations will be evaluated according to 80/20 points system whereby 80 points will be for price and 20 points will be allocated in line with Preferential Procurement Policy framework, 2000 and BBBEE regulations, as amended;
- d) Payment will be effected within 30 days from receipt of the invoice and all supporting documentation.
- e) The municipality is not bound to accept the lowest or any Bid and reserves the right to not accept any quotation either wholly or a part thereof;

Vision: A developmental people driven organization that serves its people

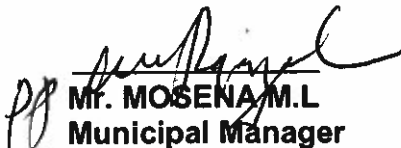
Mission: To provide essential and sustainable services in an efficient and effective manner

3. BID SPECIFICATION [Quotations should be on the company letterhead with the below layout]:

ITEM NAME	Size	QTY	Total Price
1. Navy Blue & Green Stripe Golf Shirts (Logo100%) with Logo	X Small x2, Small x4 Medium x60 Large x70 X Large x81 XX Large x26 XXX Large x17	260	
2. Navy Blue Cap with Logo		260	
3. Black Conference Bag with Logo		260	
VAT@15%			
Total Price			

Kindly direct all Technical enquiries to Ms Machaka Sebolla at 015 501 2327 between 08H00 to 16H00 during the weekdays. All quotations should be submitted in the RFQ tender box situated at Mogwadi offices, no 303 Church Street by latest 21 November 2018, at 11H00, clearly marked **"Supply and Delivery of Golf Shirt"**

- No quotation will be accepted after the closing date and time
- Molemole Municipality reserves the right to accept any quotation.


MR. MOSENA M.L
Municipal Manager

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